

June 03, 2025
6:30 p.m.
2354 State Route 434
Apalachin, New York

Regular Meeting of the Owego Town Board

A. Call to order, roll call and the Pledge of Allegiance –

The Supervisor called the meeting to order, the Town Clerk called the roll and Phil Baker, Park Maintenance Supervisor, led all in the Pledge of Allegiance.

Council:

Present: Deputy Supervisor Morgan, Craig Jochum, Jonathan Marks and Gary Hellmers

Absent: Supervisor Castellucci

Department Heads:

Present Rick Pedro, Sole Assessor
Hank Hines, Deputy Highway Superintendent
Irene Graven, Town Attorney
Pam Brown, Town Clerk
Phil Baker, Park Maintenance Supervisor
Mike Roberts, Highway Superintendent

Absent: Bill Carrigg, Planning & Zoning Administrator
Tyson Stiles, Director of Utilities

B. Minutes of the previous meeting -

The minutes of the May 20, 2025 Regular Meeting will stand as presented.

C. Consideration of bids – None

D. Public Hearings - None

E. Reports of Department Heads –

Councilmember Morgan, Deputy Supervisor- wanted to let it be known that Day Hollow Rd. bridge project, the area of Walker Rd., is scheduled to bid this fall with construction in Spring/Summer 2026.

Pam Brown, Town Clerk- Reported that she has found someone to fill the vacant Deputy Clerk position in her office. **A motion was made by Councilmember Jochum to approve the following resolution allowing Pam Brown to hire Jessica Irizarry as a full time Deputy Clerk. The motion was second by Councilmember Marks and unanimously carried.**

WHEREAS, the Town Board approved the hiring of a new employee for the position of Deputy Town Clerk working up to 80 hours per two week pay period, with benefits, for the Town of Owego Clerks Office; and

WHEREAS, Jessica L. Irizarry has been offered and has accepted such position as of June 5, 2025 at \$20.49 per hour;

NOW, THEREFORE, BE IT

RESOLVED, that Jessica L. Irizarry is hereby hired to fill this position at \$20.49 per hour, working up to 40 hours per week, with benefits, effective June 5, 2025 with a probationary period of up to 52 weeks from date of hire.

Phil Baker, Parks Maintenance Supervisor- Asked the board to approve the following resolution for a new hire. **A motion was made by Councilmember Jochum to approve the following resolution allowing Phil Baker to hire Douglas Fernandez as a Full Time Laborer. The motion was seconded by Councilmember Marks and unanimously carried.**

WHEREAS, the Town Board approved the hiring of a new employee for the position of Laborer working up to 80 hours per two week pay period, with benefits, for the Town of Owego Parks Department; and

WHEREAS, Douglas Fernandez has been offered and has accepted such position as of June 2, 2025 at \$16.75 per hour;

NOW, THEREFORE, BE IT

RESOLVED, that Douglas Fernandez is hereby hired to fill this position at \$16.75 per hour, working up to 40 hours per week, with benefits, effective June 2, 2025 with a probationary period of up to 52 weeks from date of hire.

Next, Phil Baker, Parks Maintenance Supervisor, requested a motion to allow Waterman Café and Tasting Bar to rent a pavilion at Hickories Park on 11/08/2025 to host a 5K Walk/Run. **A motion was made by Councilmember Hellmers to allow Waterman Distillery to host a 5K Walk/Run on 11/08/2025. The motion was seconded by Councilmember Jochum and unanimously carried.**

Rick Pedro, Sole Assessor, Reported Grievance day was successful. Preparing to have everything ready for the permanent tax roll July 01, 2025

Mike Roberts- Highway Superintendent, Working on ditches right now. Brush pick up is coming to an end and was successful. Also, would like approval from the board to have a mulch day to allow resident to come and get mulch, at no charge, from the Town property located on Kuenzli Rd. in Apalachin. Two employees from the Highway Department will work that day.

A motion was made by Councilmember Marks to approve the mulch pick up on Kuenzli Rd. in Apalachin scheduled for June 14, 2025, from 8:00am – 1:00pm. The motion was seconded by Councilmember Jochum and unanimously carried.

F. Privilege of the floor –

Tyson, Casterline Rd.

Concerned about the terrible disrepair that the road is in. Appreciated the returned call from Mike Roberts. Would like his concerns about the road on record.

Jeremiah, Casterline Rd.

Concerned about how safe it is to drive on Casterline Rd.

Paul, Lori Dr.

Would like to know what the Town can do about the condition of the property located at 4280 St. Rt. 434 Apalachin.

G. Presentation of Petitions, Communications, Notices and Transfer - None

H. Abstracts-

Councilmember Marks made a motion to approve the following abstracts as presented. The motion was seconded by Councilmember Hellmers and unanimously carried on a Roll Call Vote.

AO-General Fund	6,271.30
BO-General Fund-Town Outside	10,236.21
DB-Highway-Town Outside	45,5905.66
FO-Water Districts	11,360.21
FA-Route 38 Water	1.75
GO-Sewer Districts	30,581.41
GA-Route 38 Sewer	<u>1.75</u>
	\$514,358.29

I. Unfinished Business - None

- J. Reports of Standing Committees –
 Councilmember Jochum - no report
 Councilmember Morgan - no report
 Councilmember Marks - no report
 Councilmember Hellmers - no report

K. Presentation of Resolutions, Motions and New Business -

1. Agreement to spend – Suit Kote

A motion was made by Councilmember Hellmers to approve the following Agreement to Spend (Suit Kote) presented by the Highway Department. The motion was seconded by Councilmember Marks and unanimously carried.

The following is a list of additional paving projects to be completed in the year 2025 by Suit Kote:

<u>VIRGIN COLD MIX:</u>	
Spencer Road (700' x 18')	\$21,428.25
<u>SINGLE SURFACE TREATMENT:</u>	
Spencer Road (700' x 19')	\$2,129.48
Foster Valley Road (3700' x 22')	\$14,021.09
<u>CRUSH RUN GRAVEL:</u>	
Gaylord Road (3100' x 19')	\$13,100.00
<u>DOUBLE SURFACE TREATMENT:</u>	
Gaylord Road (4000' x 18')	\$28,796.00
TOTAL ESTIMATED COSTS OF PROJECTS:	\$79,474.82

Scope, amount and distance subject to change with index and inflation.
 OGS Award Number: 31555
 Contract Number: PC70358

2. Agreement to spend- Vestal Asphalt

After a brief discussion A motion was made by Councilmember Jochum to table the Agreement to Spend (Vestal Asphalt) presented by the Highway Department. The motion was seconded by Councilmember Hellmers and unanimously carried.

3. Potential land donation to the Town-

After a brief discussion A motion was made by Councilmember Hellmers to decline the offer of the land donation to the town. The motion was seconded by Councilmember Marks and unanimously carried.

L. Second Privilege of the floor –

David, Pennsylvania Ave, questioned the procedure for paving roads.

M. Executive Session – none

N. Adjournment

Motion by Councilmember Morgan, the meeting was adjourned at 7:08 PM.

Respectfully submitted,

Pam Brown, Town Clerk